

City of Cleveland
Minutes
Regular Council Meeting
&
Truth-in-Taxation Public Hearing
Monday, December 5, 2022 @ 5:30 p.m.
205 4th Street, Cleveland, MN 56017

The regular meeting was called to order at 5:30 p.m. by Mayor Don McCabe, Council Members present: Justin Schabert, Tonya Schummer, Mark Hintgen, and Nancy Gens. City Staff present: City Clerk-Treasurer Charles Hodge, Interim City Clerk-Treasure Gwyn Ploog, Police Chief Randy Tiegs, Head Bartender Julie O'Malley, Public Works Director Casey Volk, and City Attorney Jason Moran

Mayor McCabe presented plaques to Gens and Schabert for their work as Council Members.

Approval of Agenda – Gens to add Stu McKee and Elizabeth Cap update to Old Business. A Motion by Schabert second by Gens. Voting: Yes - All

A Motion was made by Schabert second by Hintgen to approve the minutes and bills. Voting: Yes – All

Public Comment – Vicki Miller would like to see a street light on the North side of Hwy 99 where there is a path. She is concerned that it is too dark when walking. Mayor stated that the other side of highway is owned by the state and would need to be approved and installed by them. Mayor said we can look into it to see what we can find out.

Miller is also wondering with the school parking and the snow if there could be a second pass after all the cars are gone with the snow plow. She indicated it gets compacted and when it freezes it is hard to keep clean. Mayor understood but also said that sometimes it's hard to do a second pass due to the timing of the snow. Mayor mentioned that he already talked to Volk this week about the school area.

Police Report – The report was presented and approved. Chief Tiegs mentioned that the Police Department received a \$10,000 grant from the Schmidt Foundation and he would like to use the grant to purchase two new radios to upgrade the old radios. Tiegs would like to have a motion to move forward to get them this year due to the price increase for the radios on January 1st. A Motion was made by Hintgen and second by Schabert to approve the use of the grant money to buy the two radios. Voting: Yes - All

Coffee with the Police Department was on Dec. 3rd and the Chief said that there were about 10 - 15 people that attended.

On Dec. 10th is the Santa Parade that the Police and Fire Departments will be hosting. The Chief also mentioned that the Christmas Light Judges will be judging the lights on Dec. 16th.

Tiegs indicated that he will be working with O'Malley to do a bartender and server training in January. The question that they both have is would Council like this training to be mandatory. A Motion was made by Schummer and second by Hintgen to the training mandatory. Voting: Yes - All. Tiegs also said that they will open it up to Kokomos and the Legion as well.

Public Works Report – Volk reported that he received the part to fix the big snow plow for the next snowfall. There was a sewer backup between 1st and Maple. Volk presented two proposals to have sewer maintenance done.

Volk said that he found from the water main break by the school a couple of months ago a leak from the main sewer sanitation that needs to be repaired.

Volk went over the two proposals: One from Visu-Sewer and the second from Hiperline both is to fix the manhole rehabilitation. Visu-Sewer did not indicate that there was a warranty and they would not be able to do the benching at the bottom of the manhole so the city would have to find another contractor to finish the project. Their estimate came in at \$225.00 per Vertical foot (based on a minimum of 50 vertical feet). Hiperline has a 10-year warranty and they can complete the whole project themselves. Their estimate came in at \$10,737.40. A Motion was made by Gens and second by Schabert to go with Hiperline. Voting: Yes - All.

Volk also mentioned that he has been working with the City of St. Peter to try to camera First Street but their camera is currently down.

Liquor Report – O’Malley mentioned that Sohmer is going to acoustics this Friday and she is going to try to do a meat raffle before Christmas. O’Malley has mentioned that business has been good. She mentioned that she is trying to downsize on some of the inventory items for yearend by selling some bigger items at a reduced rate. O’Malley mentioned that she increased the prices on everything at Muni due to increases from the vendors. She did 2021 and 2022 figures back to back it shows an increase.

McCabe called the Truth-in-Taxation public hearing to order at 6:01 p.m. to discuss 4.92% increase from 2022. There was no comment from anyone in the audience regarding the increase. Mayor adjourned the public hearing at 6:14 p.m.

Building Official Report – 1 pavilion, 1 window replacement deck replacement

P&Z Report – No Report

EDA Report – No Report

Personnel Committee Report – Hintgen said that their report can be covered in Old Business, Part B.

Old Business:

A Motion was made by Hintgen and second by Schummer to approve Resolution 35-2022 adopting the final 2023 Levy and Budget. Voting: Yes – All

Hodge presented the wage and benefit worksheet to Council. A Motion was made by Schabert and seconded by Hintgen to approve to increase the Part-Time Police Officers pay to \$25.00 per hour. The Motion was amended to approve the whole 2023 wages and benefits worksheet.

Voting: Yes – All

Mayor gave an update on Stu McKee and Elizabeth Cap public comments from last month. Mayor, Jason Moran – City Attorney, Hodge met with all property owners with their concerns

regarding possible vacationing of property South of McKee. If any of the property owners East or West of the property are interested in vacationing the property, then they would need to submit a request into City Hall. If McKee would like to have a garden and a temporary shed, then we could give him a license to do so suggested by Moran. Per Moran the law is very clear that you cannot vacate a city street and then sell it whomever wants to buy it, it is almost always divided in the middle and goes to the property owners to the East and West.
Elizabeth Cap update: The city will be installing gutters on the shed behind City Hall to help divert the water from draining down Cap's property.

New Business:

A Motion was made by Hintgen and seconded by Schabert to approve the LMCIT liability Insurance Premium Renewal. Voting: Yes – All

A Motion was made by Schabert and second by Hintgen to approve Resolution 36-2022 Adding Part-Time Police Officer, Zachary Cameron to PERA. Voting: Yes – All

Hodge presented to the Council the current CenterPoint contract and the new proposed contract as the first reading. The City Attorney and Hodge will meet to go over the contract at a later date. A Motion was made by Hintgen and second by Schummer to approve a CenterPoint Public Hearing on January 3, 2023 at 6:00 p.m.

Hodge mentioned that Jorgensen has been researching the ability to pay for Utility payments online. The company that the city would be using would be able to update our website free of charge. The payments that would be done online using a credit or debit card would cost the resident \$1.95 or about 2.65% which ever was greater. Council wanted more research to be done to see if we can find a way where it did not cost the resident a fee by using ACH as a payment option so it is automatically taken out of their account.

As an addition to the Public Works Reports: Volk would like to purchase a "Toughbook" Laptop so he can bring out to the field to look at maps of water and sewer lines. A Motion was made by Schummer and second by Hintgen to approve maximum of \$3,000 for a Volk's "Toughbook" for the field.

A Motion was made to adjourn at 7:00 p.m. by Gens and second by Schabert. Voting: Yes – All

Don McCabe, Mayor

Charles Hodge, City Clerk/Treasurer