

City of Cleveland
Minutes
Regular Council Meeting
&
Truth-in-Taxation Public Hearing
Monday, December 4, 2023 @ 5:30 p.m.
205 4th Street, Cleveland, MN 56017

The regular meeting was called to order at 5:30 p.m. by Mayor Don McCabe, Council Members present: Tonya Schummer, Mark Hintgen, Sarah McCabe, and Anne Hiller. City Staff present: City Clerk-Treasurer Charles Hodge, Police Chief Randy Tiegs, Head Bartender Julie O'Malley, and Public Works Director Casey Volk

Approval of Agenda – City Clerk Hodge tabled “Item A” under “New Business” due to not having the 2024 Liability Insurance Policy from the League of Minnesota Cities. Hodge is hoping to receive it by January’s council meeting. A Motion was made by Schummer and second by Hintgen to approval the Agenda with the change. Voting: Yes - All

Approval of Minutes and Bills – City Clerk Hodge noticed that a bill was allocated incorrectly under the Police Department and will have it reallocated. A Motion was made Hintgen and second by S. McCabe to approve the minutes and bills. Voting: Yes – All

Public Comment – No Public Comment

Mayor McCabe called the Truth-in-Taxation public hearing to order at 6:00 p.m. to discuss a 5.44% increase from 2023. There was no comment from the audience regarding the increase. Mayor adjourned the public hearing at 6:05 p.m.

Police Report – The report was presented and approved. Chief Tiegs mentioned that this Saturday, December 9th at 5:30 p.m. is the Holiday Parade with Santa. The parade route will be a little different this year with designated stops and not stopping at each home. Tiegs also mentioned rather than doing a food drive we will be doing a Toys for Tots drive.

Public Works Report – Volk reported that last week we had our inspection from the Health Department and everything is good. Volk said he found a storm drain on the corner of 4th and Washington is starting to collapse and will need to be addressed in the Spring. Volk also mentioned that the injection pump on the backup generator at the main lift station is starting to leak and will need to be repaired.

Liquor Report – O'Malley mentioned that pole damage behind the Muni has been fixed. O'Malley reported that everything is going good at the Muni and sales have been going up. City Clerk Hodge mentioned that he is working on getting a new sign for the back of the Muni.

Building Official Report – Permits for 1 reroof and 1 for a shed.

P&Z Report – No Report

EDA Report – Mayor McCabe asked about repayment of the EDA loan that was given to Jon Schabert Construction. City Clerk Hodge informed Council that the home is scheduled to close and the date he thought would be December 7th or 8th.

Personnel Committee Report – Schummer reported that a candidate for the Public Works Helper position accepted the offer at \$24.00 per hour with a potential pay increase at 6 months. A Motion was made by S. McCabe and second by Schummer to hire Collin Mach for the Public Works Helper position. Voting: Yes – All

Old Business:

2024 Wages & Benefits - City Clerk Hodge presented the wage and benefit worksheet to Council. Hodge also mentioned that minimum wage would increase to \$10.85 per hour on January 1, 2023. A Motion was made by Hiller and second by Hintgen to approve 2024 Wages and Benefits. Voting: Yes – All

Resolution 29-2023 - A Motion was made by Schummer and second by Hiller to Approve Final 2024 Levy and Budget. Voting: Yes - All

New Business:

Resolution 30-2023 - A Motion was made by Hintgen and second by S. McCabe to approve 2024 Regular Council Meetings Schedule. Voting: Yes – All

Resolution 31-2023 - A Motion was made by Schummer and second by Hintgen to approve to Designate a Polling Place for 2024. Voting: Yes – All

Resolution 32-2023 - A Motion was made by S. McCabe and second by Schummer Accepting Donations to the City. Voting: Yes – All

Resolution 33-2023 - A Motion was made by Hiller and second by Hintgen to approve Earned Sick and Safe Leave (ESSL) Policy. Voting: Yes – All.

Potential Residential Water Shut-off for Non-Payment – City Clerk Hodge informed Council that there is 1 household that are 3 months behind on their utility payment. A Motion was made by Schummer and second by S. McCabe to shut of water due to non-payment on December 12th. Voting: Yes – All.

A Motion was made to adjourn the regular council meeting at 6:08 p.m. by Hintgen and second by Schummer. Voting: Yes – All

Don McCabe, Mayor

Charles Hodge, City Clerk - Treasurer