

City of Cleveland  
Minutes  
Regular Council Meeting  
Tuesday, September 5, 2023 @ 5:30 p.m.  
205 4<sup>th</sup> Street, Cleveland, MN 56017

The regular meeting was called to order at 5:30 p.m. by Mayor Don McCabe, Council Members present: Tonya Schummer, Mark Hintgen, Anne Hiller and Sarah McCabe. City Staff present: City Clerk-Treasurer Charles Hodge, Police Chief Randy Tiegs, Public Works Director Casey Volk, and Head Bartender Julie O'Malley

Approval of Agenda – A Motion was made by Hintgen and second by Schummer. Voting: Yes – All

Approval of Minutes & Bills – Council Member S. McCabe asked to have the Petition to vacate Main Street between Cherry Street and 3<sup>rd</sup> Street in Cherry Knoll added to the August Minutes. Chief Tiegs asked to have a bill reallocated that was under his department. A Motion was made by Hintgen and second by S. McCabe. Voting: Yes - All

**Public Comment** – No Comments

**Police Report** – The report was presented and approved. Chief Tiegs said National Night was good and they had a good turnout.

**Public Works Report** – Volk mentioned that he received the pond scan results and he said that our ponds are in good shape. We are averaging about 1ft of sludge at the bottom of the ponds. He also told Council that he was told that is recommended to be on a maintenance plan either with the company that did the pond scan or with another company. The maintenance plan would help keep the ponds in good shape.

Volk presented two quotes for 3<sup>rd</sup> Court lift station due to the pump is starting to have issues. It doesn't need to be replaced right now but it will need to be replaced down the road and we need to plan for it: One quote is for a two new pump that can be repaired plus a control panel. The second quote was for a non-repairable pump which is what we have now and it is starting to have issues after 5 years. Volk said that he recommends to go with the first quote so the pumps can be repairable. A Motion was made by Schummer and second by Hiller to go with the repairable pumps for the 3<sup>rd</sup> Court lift station quote in the amount of \$30,076.78 so a grant can be work on. Voting: All - Yes

He also received two quotes for the 5<sup>th</sup> Street water issue to put in a curb, an in-take, and piping which would be between \$15,000 - \$17,000. Mayor McCabe proposed to contact the school to see if they would be willing to help in the cost.

**Liquor Report** – O'Malley mentioned that the Eric Koskinen Concert attendance was down this year due to the weather being bad. O'Malley said that the last Roll N for the year is Friday, September 8<sup>th</sup>.

Hintgen asked if the new Clover Stations arrived and O'Malley said yes and that they are amazing. Hintgen also asked about if the new credit card system would be able to add a 3%

credit card fee. Both City Clerk Hodge and O'Malley said that they did not know if you could. Hintgen continued saying the city is paying a lot in credit card fees and we need to recoup that cost. Mayor McCabe said if the system can handle we should consider it.

**Building Official Report** – Permits for 1 walk in shower, 1 for bathroom remodel, 1 to replace A/C unit, 2 for fences, 1 for a home solar install and 1 for reroof.

**P&Z Report** – No report

**EDA Report** – No report

**Personnel Committee Report** – Schummer and Hintgen mentioned that there are two bartender that started and Nolan Holicky the new Public Works Helper started last Monday, August 28<sup>th</sup>.

## **OLD BUSINESS**

**Fire Department Celebration** – Fire Department representatives presented to Council a map of the event along with street closures (see map). The celebration will be on Saturday, Sept. 23<sup>rd</sup> and there will be events throughout the day. A Motion was made by S. McCabe and second by Hintgen to declare the Fire Department Celebration as a City sponsored event and to close the streets per the map. Voting: Yes – All.

**Muni Walk-In Cooler Update** – City Clerk Hodge spoke with Lenny Refrigeration and found out that the company that Lenny ordered the walk-in cooler never received his check or the order. Lenny had to order through another company which that he usually uses and could take up to 6 weeks. O'Malley also talked about shelving for the cooler.

**Back Parking Lot Muni Sign Update** – City Clerk Hodge spoke with BLK and noted that they have been busy with school projects during the summer. Hodge continued that the metal pole would be replaced with a wooden pole in same spot. Hodge mentioned that he is trying to get with Schabert Construction to fix the roof. There will not be a sign put back on the pole instead there will be a sign on the back door. There could be a possibility that Xcel Energy would need to shut off the power and could affect business hours for that day. Hodge explained that the reason why the pole could not be moved is because wiring would need to be moved and everything would require being code compliance. Chief Tiegs also suggested that the back also needs spotlights.

**Ordinance 6980.00 (An Ordinance Prohibiting the Use of THC Products in Public Places)** – A Motion was made by Hintgen and second by S. McCabe to forgo the first reading of Ordinance 6980.00. Voting: Yes – All

**Resolution 22-2023** – A Motion was made by S. McCabe and second by Schummer to approve Resolution 22-2023 Accepting Donations to the City. Voting: Yes – All

**Other Business** – City Clerk Hodge told Council that he will out of the office for the remainder of the week and will be back Tuesday, September 12<sup>th</sup>. Hodge will be working on the city’s budget and Gwyn Ploog will be filling in for him when he is out. He also mentioned that the Budget Workshop will be held on Tuesday, September 19<sup>th</sup> and the approval of the proposed budget will be on Tuesday, September 26<sup>th</sup>.

A Motion was made to adjourn at 6:37 p.m. by Hintgen and second by Hiller. Voting: Yes – All

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Don McCabe, Mayor

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Charles Hodge, City Clerk-Treasurer