

City of Cleveland
Minutes
Regular Council Meeting
Tuesday, July 5, 2022 @ 5:30 p.m.
205 4th Street, Cleveland, MN 56017

The regular meeting was called to order at 5:30 p.m. by Mayor Don McCabe, Council Members present: Nancy Gens, Justin Schabert, and Mark Hintgen. City Staff present: City Clerk-Treasurer Gwyn Ploog, Police Chief Randy Tiegs

Approval of Agenda—Motion by Schabert with second by Gens. Voting: Yes – All.

Motion by Schabert / Hintgen to approve the minutes and bill but questioned the mileage paid for a drug test. The Clerk will check why that was paid. Voting: yes – All.

Public Comment –None

Police Report –The report was presented and approved.

Public Works Report –None

Liquor Report – The Clerk presented a comparison of gross sales between 2019 and 2022 (see attached sheet)

Building Official Report – one commercial addition, 3 appliances, one window replacement and 2 re-roof permits

P&Z Report – None

EDA Report – All of the Village East property has now been sold.

Personnel Committee Report – At present there are two applications for City Clerk and none for the Public Works positions.

Jesse Samuelson was not present for the discussion. He will be at the August council meeting. A letter from Barry and Jan Platt was read into the into the record regarding clean up day.

Applicants for the vacant city council seat, Tonya Schummer and Don Polzine, were present and spoke to the council. Motion by Gens/ Schabert to approve Tonya Schummer as the new council person. Voting: Yes – All

The council discussed the 2 public works positions. Motion by Schabert / Hintgen to repost the positions until July 25th or until filled using the following wage scales: Public Works Supervisor \$28.00 to \$35.00 per hour and Public Works Worker \$23.00 to \$28.00 per hour. Voting: Yes-All.

The information from People Service is pending.

The Council discussed the Insurance section of the new Personnel Policy. Motion by Schabert/ Hintgen to use the proposed scenario with the percentage based City monthly payment. The motion included the proposed vacation accrual schedule and wording as presented. Voting: Yes- Schabert, Hintgen, McCabe. No – Gens. Motion Carried.

Motion by Gens / Schabert to approve the Vacation and Sick Leave section of the Personnel Policy with accrued time as presented in the proposal using the start of employment date then annually. Voting: Yes – All.

Hiring a company to sweep the streets will be discussed. Two companies that serve our area have been contacted for information. More information to follow.

The council would like to set up the Cherry Creek fund as a Capital Outlay account to start at 0 for 2022. The Clerk will talk to the auditors for guidance in changing the account and starting with 2022 financials. (See attached spreadsheet)

Remodeling City Hall entryway was tabled.

Representatives from the Cleveland School PTO presented information regarding the construction of a picnic shelter by the playground along Main St. across from the school. The shelter would be 20'x40'. The issue is that the placement of the structure would be in a city owned street right-of-way. They discussed the addition of a sidewalk to the building, which will require additional discussion. Motion by Schabert / Hintgen to allow the building to be constructed in the street right-of-way as presented, with further discussion of placement of the sidewalk. Voting: Yes – All.

Motion by Hintgen / Schabert to approve Resolution #24-2022 Accepting A Donation to the City. Voting: Yes—All

Motion by Hingten / Schabert to approve Resolution #25-2022 Appointing Judges for the Primary Election on August 9, 2022 and General and City Elections on November 8, 2022.
Voting: Yes –Hintgen, Schabert, McCabe. Abstain—Gens.

Motion by Gens/ Hintgen to approve the Election Filings Notice presented. Voting: Yes—All.

Motion by Gens/Schabert to donate \$250.00 from the Municipal Liquor Store to help sponsor one hole at the LeSueur County Veteran's Golf Tournament. Voting: Yes – All.

Motion by Schabert / Gens to donate \$150.00 to the Bulldog Hockey Association Golf Tournament from the Municipal Liquor Store. Voting: Yes – All.

Motion by Hintgen / Gens to approve the contract with Barga Inc. for \$15,000.00 for street crack sealing with one correction on the map. Voting: Yes- All

Motion by Hintgen/Schabert to approve the LeSueur County Highway Department 2022 Municipal Maintenance Agreement for \$19,181.48. Voting: Yes – All.

Motion by Schabert / Hintgen to adjourn the meeting at 6:35 p.m. Voting: Yes – All.

Gwyn Ploog, City Clerk – Treas.

Don McCabe, Mayor