

City of Cleveland
Minutes
Regular Council Meeting
Monday, May 6, 2024 @ 5:30 p.m.
205 4th Street, Cleveland, MN 56017

The regular meeting was called to order at 5:30 p.m. by Mayor Don McCabe, Council Members present: Tonya Schummer, Mark Hintgen, Anne Hiller and Sarah McCabe. City Staff present: City Clerk-Treasurer Charles Hodge, Assistant City Clerk Lynn Schwarz, Head Bartender Julie O'Malley, Public Works Director Casey Volk, Chief Randy Tiegs and City Auditor Greg Burkhardt.

Approval of Agenda – A Motion was made by Schummer and second by S. McCabe to approve the agenda.
Voting: Yes - All

Burkhardt and Burkhardt Audit Findings - Greg Burkhardt presented the reports and stated he is very pleased with our results (see attached). City Clerk Hodge, was sent an electronic report and if anyone wants to see it, they should contact him. A Motion was made by Schummer and second by Hiller to accept the 2023 Audit Report.
Voting: Yes – All

Approval of Minutes & Bills – Schummer and Mayor would like to have a few changes to the minutes under the Cherry Creek update. A Motion was made by Hiller and second by Hintgen to approve the minutes and bills with the two corrections. Voting: Yes – All

Public Comment – Vickie Miller had a question that came up in the Audit report regarding the Police radios. She was under the impression that the City received a grant for the radio. Chief Tiegs confirmed that the Police Department did receive a grant for the radios; however since it was not budgeted item, it still shows as a negative in the budget.

Reports:

Police Report – Chief Tiegs said the Mock Crash that was supposed to be on April 26th was cancelled due to thunderstorms. He also mentioned that he working on a senior driving class with State Farm Insurance. Tiegs also mentioned that the City received notice from Kind Vet they are no longer taking dogs from Police Departments. He did reach out to Critter Getter they sent him a proposed contract for \$500 per month for a year contract. Chief Tiegs informed them that would not accepted due to the City of Cleveland only having on average three dogs that need to be taken in. He is working with Saint Peter Police Department to see if we could team up with them on kenneling dogs.
Chief Tiegs' report was presented and approved.

Public Works Report – Volk mentioned that the streets were swept on Monday, April 22nd and they hydrants were also flushed that week. He also said that Columbia Street has been patched from the water main break and they also patched Second Street from where it was dug up. Since there is plans for water fights during Cherry Creek, Volk said that he had the strip in front of the Fire Hall patched for safety.
It was reported that Metronet will be cutting the pavement on Broadway this Thursday and Friday and Broadway will be detoured. Metronet will be running their piping across in front of Cleveland Township Hall.
Volk said that there are trees were taken down on the corner of Third Street and Walnut Street and that they are still laying on the ground waiting to be cleaned up. The tree(s) are down on city property but the foliage is hanging close to the road. Mayor McCabe and Hiller both said that the home/land owner needs to be contacted again to take care of the tree or the City could charge for taking it down. Volk also informed Council that he would be gone for the rest of the week for Pond Training in Brainerd.

Liquor Report – O'Malley reported that the Roll-In's will be starting Friday, May 10th. For the City wide garage sales there will be garage sale tents or stations for those who are in the outer limits of the city to setup behind the Muni. Chris Sohm will be doing Karaoke Friday, May 17th.

O'Malley discussed this year's Erik Koskinen Concert and she went over the figures with Council. She would like to do the concert on Friday, August 9th. A Motion was made by Schummer and second by Hiller to have the Erk Koskinen Concert. Voting: Yes – All

Building Official Report – We had two permits for a reroof and one permit for new windows.

P&Z Report – No Report

EDA Report – No Report

Personnel Committee Report – No Report

Clerk Report – No Report

Old Business:

Utility Payment by Website – City Clerk Hodge presented Council with information regarding Residents paying their utility bills online. A company called Nuvei has collaborated with Banyon (software the City uses for utility billing) to offer payments to be done. The Resident would be charged if paying by credit card around 3.5% convenience fee and if paying by bank account the convenience fee would be around \$1.99. Banyon would charge the City \$195.00 per year for the program and Nuvei would charge the City \$9.95 per month (PCI Compliance fee). Hodge will check into some of the questions that Council would like to find out. A Motion was made by S. McCabe and second by Hintgen to move forward with utility payment by website. Voting: Yes – All

Cherry Creek Update – Hiller reported that City Clerk Hodge has signed the fireworks contract. If by chance, it does rain on the night of fireworks and the show was cancelled we would be able to setup another date with no additional fee.

City Employee Hiring Process – City Clerk Hodge explained on Council's motions from last month regarding City employee hiring process that by changing "temporary summer employee" to "part-time seasonal employee" this could according to PERA (Public Employees Retirement Association) could make those employees now eligible for PERA. After Council discussed they wanted to amend that part of last month's motion to put the verbiage back to what it was originally. A Motion was made by S. McCabe and second by Schummer to amend the portion of the previous motion regarding seasonal employee verbiage to not qualify for PERA. Voting: Yes – All.

New Business:

Irrigation System – Derek Gibbs spoke on behalf of the Cleveland Baseball and Softball Association which a newly form association with a focus of improving field conditions. Derek continued saying that over the last few years that field conditions have gotten worse. They are hoping to raise funds by various means to help with soil, seeding, equipment, etc. The Association members attended the last Cleveland School board meeting and they gave the members a go ahead to solicit irrigation bids for the ballfields, which the members will be getting together with the School Board at their workshop on Thursday, May 16th to go over the bids and possibly the water costs. With the fields in more fit condition, the Association is hoping that they can host more tournaments, which could help the businesses in the community by bringing more people into town. Total Lawn and Landscape so far has been the only company to give them detailed estimates. The company's recommendation for watering all four fields: 9,000 gallons per field per watering cycle so in average year they would 20-25 watering cycles, which is between 720,000 – 900,000 gallons of water.

Derek is asking the City what they could do for a water rate. The Council discussed the proposal that was presented by Derek and they would like to help the school where they can. Mayor said that we will look into it and see what we can do. City Clerk Hodge will check into further with the City Auditors to see what they recommend. Derek would like to get an answer before the next school board meeting with is Thursday, May 16th.

Resolution 12-2024 – A Motion was made by Schummer and second by S. McCabe to accept the donations to the City. Voting: Yes - All

Resolution 13-2024 – A Motion was made by Schummer and second by Hiller to approve the Festival District for 2024. Voting: Yes - All

Church of Nativity Beer License Application – A Motion was by Hintgen and second by S. McCabe to approve the Church of Nativity Beer License Application. Voting: Yes – All.

New Bond Workshop – A Motion was by S. McCabe and second by Schummer to have the Bond Workshop on July 16, 2024 at 5:30 p.m. Voting: Yes – All

A Motion was made to adjourn at 6:56 p.m. by Hintgen and second by S. McCabe. Voting: Yes – All

Don McCabe, Mayor

Charles Hodge, City Clerk-Treasurer