

City of Cleveland  
Minutes  
Regular Council Meeting  
Monday, April 3, 2023 @ 5:30 p.m.  
205 4<sup>th</sup> Street, Cleveland, MN 56017

The regular meeting was called to order at 5:30 p.m. by Mayor Don McCabe, Council Members present: Tonya Schummer, Anne Hiller, Mark Hintgen, and Sarah McCabe. City Staff present: City Clerk-Treasurer Charles Hodge, Public Works Director Casey Volk, Police Chief Randy Tiegs, City Attorney Jason Moran, and Head Bartender Julie O'Malley

Approval of Agenda – Hodge amended the Agenda to remove Utility Bill Change Request under number 8 Item A due to the resident not able to make the meeting and to move Update on 315 2<sup>nd</sup> St. under number 6 Item A to the Police Report. A Motion was made by Schummer and second by S. McCabe to approve the Agenda as amended. Voting: Yes - All

Approval of Minutes & Bills - A Motion was made by Hintgen second by Schummer. Voting: Yes - All

**Discussion of EDA Loan to Jon Schabert** – Mayor McCabe went over what the EDA approved and Council needs to approve or disapprove. Mayor mentioned to the Council that they could change the terms as well. Residents Kevin Brown and Nancy Gens expressed concerns about the Loan to Jon Schabert. Nancy mentioned that this is one home and not a development and she mentioned also that EDA funds should be to promote business and or get business' to come to town. Council Member Schummer questioned the terms that the EDA approved and expressed her concerns as well. Attorney Moran explained how the City would be protected if the loan was defaulted. After a lengthy discussion, a Motion was made by Hiller and second S. McCabe to give Jon Schabert \$250,000 at 7% Interest for 9 months with WAC and SAC waived. Interest would start accruing from first draw. Voting: Yes – All

**Public Comment** – Resident Stu McKee wanted to bring to Council's attention that the company that put in the internet lines under the sidewalks, they are starting to split, and Stu asked if the City or the company who put the internet in was going to fix the sidewalks. Mayor McCabe said that if they damaged the sidewalks then they should be repairing them and Mayor mentioned that the company is still working on the project. Public Works Director Casey Volk asked Stu questions about the sidewalk. Resident Kevin Brown asked the Mayor when the project is supposed to be completed. Mayor indicated that the project was supposed to be completed last fall. Volk mentioned that the company recently called and they are renewing their permits to continue with the project.

Stu also brought up that there are dead tree limbs that need to come down in the lot behind his house. Stu said that he normally would do it but where the limbs are it is a little dangerous. Volk mentioned he will to check it out.

Resident Nancy Gens asked about the Senior Citizen Program and how to get it going again. Resident Kevin Brown asked what the plans for the corner of 10<sup>th</sup> and Broadway where the water is sitting and it is sinking. Mayor told Kevin that we would look back.

**Police Report** – The monthly report was presented and approved, however Chief Tiegs had to leave due to a Police call. Attorney Moran gave an update on 315 2<sup>nd</sup> St. letting Council that the property owner has sold his property and is no longer living in Cleveland. The new owner has contacted the Fire Department to do a controlled burn to get rid of the home. The Attorney stated that the home will come down either by controlled burn or demo and he expects to be completed in the next 30 days.

**Public Works Report** – Volk said the main lift station has a bad pump and it went out over the weekend. Minnesota Pump is going to swap out the pump with a loaner. Volk received a \$16,392.78 for a new pump and \$948.08 quote for the standpipe that needs to be replaced. A Motion was made by Hintgen and second by Hiller to purchase a new pump. Voting: Yes – All Volk mentioned that the wastewater out at the ponds has never been tested to his knowledge to know the condition of the ponds. Team Labs would come in do a sonar to find what out the depth of the sludge levels and it will also will take a sludge sample to help determine if there needs to dredging in the future. A Motion was made by Hiller and second by Hintgen. Voting: All – Yes. Volk presented quote from Pearson Bros. for chip sealing that needs to be done around town. A Motion was by S. McCabe and second by Hintgen to chip seal the areas that were presented in the quote. Voting: Yes – All

According to Volk one of the John Deere lawnmowers is due to be traded in for a new one and presented a quote from Kibble Equipment. Volk was asked by Hintgen to get a second quote before proceeding. This will be tabled for a future meeting.

In order to stay in compliance with The Lead Copper Rule Volk said he would need to a service line survey to verify what each line has in each residents. By October of next year we have lead service lines we have to have a plan submitted to the Health Department. Mayor McCabe asked if he had to pull the meter and Volk said no that he just needs to know what type of pipe (plastic, lead, copper, etc.) that is coming out of the floor.

Volk asked the Council about Summer help and wanted to know if he could have two people and due to now having two full time public works that we would need one person to help.

Volk presented a quote from Selly Excavating for a Culvert replacement for \$2,670.00. Volk mentioned that Council approved a couple of years ago and was never completed according to Jared Holland.

Volk mentioned that there is a storm drain washing out by Cherry Creek to where it is starting to expose the pipe and will get bids.

**Liquor Report** – O'Malley mentioned the Kevin Craft Comedy Show would be this Friday. She also mentioned the Roll N's will be starting up in May and she will talking to Anne Hiller regarding a Roll N during Cherry Creek Days. O'Malley discussed this year's Erik Koskinen Concert and she went over the figures with Council. O'Malley indicated that business is starting to pick up more. O'Malley said that Volk fixed the floor in the walk-in cooler. Hodge told the Council that we are going to have a Bartender Meeting on Sunday, April 16<sup>th</sup>.

**Building Official Report** – 2 re-roofs, 1 window replacement, 1 water heater replacement

**P&Z Report** – No report

**EDA Report** – No report

**Personnel Committee Report** – Schummer indicated that we have receipted about 23 applications for the Assistant City Clerk position. Hodge indicated that he is expecting more to come in.

## **NEW BUSINESS**

A Motion was made by Hintgen and second by Hiller to approve Resolution 09-2023 Accepting Donations to the City. Voting: Yes – All

A Motion was made by Schummer and second by S. McCabe to approve Resolution 10-2023 Accepting Gambling License for Kokomo’s Char and Grill. Voting: Yes – All

A Motion was made by Hintgen and second by Hiller to approve Resolution 11-2023 To transfer ARPA funds from the City’s Main Checking Account to Water & Sewer

**City Hall Summer Hours** – Hodge would like City Hall to have Summer Hours which would be Monday thru Thursday 8:00 am – 5:30 pm and Friday 8:00 am – Noon. He would like to start Summer Hours starting after Memorial Day to the week after Labor Day then the hours would go back to 8:00 am – 4:30 pm Monday thru Friday. A Motion was made by S. McCabe and second by Schummer to approve City Hall Summer Hours. Voting: Yes – All

**Potential Residential Water Shut-offs for Non-Payment** – None to report at this time.

**Other Business** – Mayor asked Hodge about City Wide Clean Up and that will be on May 20<sup>th</sup> and he has been speaking with LJP on ways to improve from last year. He also mentioned the City Wide Garage Sale would be May 13<sup>th</sup>. All dates will be in the spring newsletter.

Steve Rohlfig mentioned that they would be putting another recycling bin out in May or June due to high demand in recycling. He wanted to remind everyone that the recycle bins are not designated for primary use for Cities because it is in their Ordinance that you have to have recycling in every Community in the County, which we do. The bins are there for overflow but they are having issues with people coming in from all over and sometimes they put in things that don’t belong in recycling and they are having to get into the bins and grab those items out by hand.

He mentioned that County Rd 18 (Dog Creek Rd.) will be redone starting around June from County Rd 15 to County Rd 21 (Golf Course Rd.)

A Motion was made to adjourn at 6:51 by Hintgen and second by Schummer. Voting: Yes – All

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Don McCabe, Mayor

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Charles Hodge, City Clerk/Treasurer

