

City of Cleveland
Minutes
Regular Council Meeting
Monday, April 1, 2024 @ 5:30 p.m.
205 4th Street, Cleveland, MN 56017

The regular meeting was called to order at 5:30 p.m. by Mayor Don McCabe, Council Members present: Tonya Schummer, Mark Hintgen, Anne Hiller and Sarah McCabe. City Staff present: City Clerk-Treasurer Charles Hodge, Head Bartender Julie O'Malley and Public Works Director Casey Volk. Absent: Chief Randy Tiegs.

Approval of Agenda – A Motion was made by Schummer and second by S. McCabe to approve the agenda.
Voting: Yes - All

Approval of Minutes & Bills – Hintgen asked what was done to the classic fire truck for \$2,100.00. City Clerk Hodge said that he would have the bill pulled for review. A Motion was made by Hintgen and second by S. McCabe to approve minutes and bills. Voting: Yes – All

Public Comment – No Comments

Reports:

Police Report – Chief Tiegs was not able to attend meeting, but his report was presented and approved. Mock Crash will be held on April 26th at 1:00 p.m. between State Highway 99 and First Street. A Motion was made by Schummer and second by Hintgen to close State Hwy 99 and First St. from 9:00 a.m. to 2:00 p.m. Voting: Yes – All.

Chief Tiegs also reported that the body cameras are now in use.

Public Works Report – Volk mentioned that the streets will be swept Monday, April 22nd and he will also be flushing hydrants that same week. Volk also reported that the new Well has been installed. S. McCabe asked if the new Public Works Helper will be starting soon and Volk mention she starts Monday, April 8th.

Liquor Report – Julie reported that all TV's are now working, however the color is starting to look bad on the smaller TV by off sale. Hodge will look into getting that TV replaced. Julie thought it would be a good idea to have a couple of garage sales during the City Wide Garage Sale on May 10th and 11th for those who may not have enough to do a garage sale. Hodge said for liability reasons he would need to check into it further.

Building Official Report – We had one permit for a reroof, one permit for a home addition and one for new home construction.

P&Z Report – No Report

EDA Report – No Report

Personnel Committee Report – Schummer reported that they are working with Julie and Chief Tiegs to schedule the annual bartenders meeting and will be either in April or in May.

Clerk Report – City Clerk Hodge reported that he went to the MCFOA (Municipal Clerks and Finance Officers Association of Minnesota) Conference and he learned a lot. He also reported to Council that everyone paid their utility bill that was scheduled to be shut off. Hodge mentioned that Pepsi made a company decision to remove the Pepsi machine from City Hall due to low sales. He said that he called Pepsi to notify them that the reason from low sales is because it keeps breaking down, however Hodge was told Pepsi decision is final. The Cleveland City Wide Garage Sale will on Friday, May 10th and Saturday, May 11th. The City Wide Clean-up will be on Saturday, May 18th.

He also mentioned that MetroNet will be working in town this year to install cable and do duct work. The permit did not have a concrete date but the permit said work would start March 1, 2024 and end December 31, 2024. They will be doing work on County roads 46, 47, 49, and 15.

Burkhardt and Burkhardt will be at City Hall to conduct the City's annual audit on Thursday, April 4th and Friday, April 5th.

New Business:

Cherry Creek Update – Anne Hiller represented the Cherry Creek Committee and she reported some of the events that would be happening during Cherry Creek Days. She reported that there will be Fire Department Pork Chop Feed, a Car Roll-In, Bands on Friday and Saturday night, Amazing Race for both adults and kids, Corn Hole and fireworks on Saturday night to name a few. Anne came before Council to ask for \$6,000 to help with Cherry Creek. She did mention that they are continuing to do fundraisers to help fund the event. A Motion was made by Hintgen and second by Schummer to allocate \$6,000 to Cherry Creek to include fireworks. Voting: Yes – Hintgen, Schummer, Mayor and S. McCabe. Abstained: Hiller

Hintgen mentioned that he heard complaints that the She-Shed Vendors were not happy of the location of their booths, which were in the back of the beer garden and they were not easily seen. Anne agreed and confirmed that she heard that as well and they are looking at a different location for the vendors.

Resolution 11-2024 – A Motion was made by Schummer and second by S. McCabe to accept donations to the City. Voting: Yes – All.

Discussion on City Employee Hiring Process – Council reviewed the “Recruitment” section in the City of Cleveland Personnel/Employee Policy Handbook. After Council discussion, they have agreed to add “part-time bartenders” to exempt them from having full Council approval to hire and the Personnel Committee along with the City Clerk voting on the potential candidate can hire the positions. Schummer also suggested changing “temporary summer employee” to “part-time seasonal employee”. A Motion was made by Schummer and second by S. McCabe to add “part-time bartenders” to the exemptions and to change the verbiage from “temporary summer employee” to “part-time seasonal employee”. Voting: Yes – All.

Old Muni Sign – City Clerk Hodge told Council that the Fire Department would like to include the old muni sign (that was hanging in the back of the muni) in their silent auction when they have their annual pancake breakfast. Hodge explained that per the City Auditor Council or no one in the household can bid on the sign. Council thought it would be a good idea to have sign in the silent auction. A Motion was made by S. McCabe and second by Schummer to approve the old muni sign to be in the Fire Department's silent auction and for the proceeds coming back to the City. Voting: Yes – All

Potential Residential Water Shut-off for Non-Payment - City Clerk Hodge informed Council that there are three households that are three months behind on their utility payment. A Motion was made by Schummer and second by Hiller would like to shut of water due to non-payment. Voting: Yes – All

A Motion was made to adjourn at 6:29 pm by Hintgen and second by Schummer. Voting: Yes – All

Don McCabe, Mayor

Charles Hodge, City Clerk-Treasurer