

City of Cleveland
Minutes
Regular Council Meeting
Wednesday, March 6, 2024 @ 5:30 p.m.
205 4th Street, Cleveland, MN 56017

The regular meeting was called to order at 5:30 p.m. by Mayor Don McCabe, Council Members present: Tonya Schummer, Mark Hintgen, Anne Hiller and Sarah McCabe. City Staff present: City Clerk-Treasurer Charles Hodge, Police Chief Randy Tiegs, Head Bartender Julie O'Malley and Public Works Director Casey Volk.

Approval of Agenda – A Motion was made by Hiller and second by S. McCabe to approve the agenda. Voting: Yes - All

Approval of Minutes & Bills – City Clerk Hodge found a posting error that will need be corrected by the City Auditor. Schummer mentioned that revenue is not showing up for the Municipal Liquor Store. Hodge will check will contact Banyon to find out if something is not pulling through onto the report. A Motion was made by Schummer and second by Hintgen to approve minutes and bills. Voting: Yes - All

Public Comment – No Comments

Reports:

Police Report – The report was presented and approved. Chief Tiegs presented the quote that he received for the body cameras that he requested back in November 2023. Tiegs mentioned that prices went up starting in 2024 and the current quote expires in March. The quote for the body cameras is \$6,676.00 and he would be using the remaining Public Safety Aid in 2023 to cover the cost. A Motion was made by Hintgen and second by McCabe to approve the quote for the body cameras. Voting: Yes – All Chief said that the Police Department would be working with Cleveland School in doing the Mock Crash again this year, which will be April 26th. Tiegs also mentioned that The German Lake Sportsman Association has an Ice Fishing Contest (which they cannot have on the ice) this coming Sunday, February 11th and they would to close Broadway Street between 3rd and 4th Streets from 12:30 pm to 3:00 pm to hold there ice fishing contest. A Motion was made by Hiller and second by Schummer to close Broadway between 3rd and 4th Street for the German Lake/Lake Jefferson ice fishing contest on February 11th. Voting: Yes – All Tiegs mention that the main police squad needed the flex pips that come off the engine to the exhaust repaired and that cost was about \$700.00.

Public Works Report – Volk mentioned that 3rd Court station parts are in and he will be working getting that repair scheduled. He also mentioned that Well House #4 by the water tower has damaged from the high winds on Sunday that blew shingles off the roof.

Thein Well was here doing routine inspection/maintenance on the well in the back of City Hall. They found that the motor is bad and the pump itself is starting to corrode. Volk said that it would cost be between \$10,000.00 - \$12,000.00 to replace it since are already here but he said that if we try to limp along for another year it would be additional \$4,000.00. If something happens to where it falls apart and goes down into the well there would be additional costs, up to the point that if it does damage then we would need to have a new well. there was a water main break on Columbia Street, which is now fixed. A Motion was made by Hintgen and second by S. McCabe to repair the motor and pump. Voting: Yes – All.

Mayor asked Volk when they planned on street sweeping and he said in the Spring. Mayor asked if it was possible if it could be done earlier this year since there isn't snow on the ground.

Liquor Report – Julie reported that there would be Karaoke on Friday, March 15th. She also mentioned that she working on the Roll N schedule for this year. The MMBA (Minnesota Municipal Beverage Association) stopped in for a visit. Julie also reported that another TV has went out and the TV that works does not even have a guide.

Building Official Report – One permit for residing

P&Z Report – Report will be under Resolution 09-2024 & Resolution 10-2024

EDA Report – No report

Personnel Committee Report – Schummer reported they are continuing the interviews for the Public Works Position and the full time Police Officer position has been posted. She also reported that there is a interview with a bartender tomorrow (March 7th).

Clerk Report – City Clerk Hodge reported the he would be gone from March 19th – March 22nd for the MCFOA (Municipal Clerks and Finance Officers Association of Minnesota) Conference. He also reported that he received information from FEMA that they are starting to redo the GIS mapping for flood areas. He mentioned that this is his top priority to ensure that the deadlines are not met, if not met the City would be penalized. Hintgen asked if there was an update on the utility auto pay. Hodge indicated the utility auto pay has been put on the back burner as of right now to work on the annual city audit as well as other responsibilities that City Hall has to complete. Hodge also mentioned it is one of his goals to have done in 2024. Hodge also reported that he is working on getting the website updated.

New Business:

Resignation from Police Officer - A Motion was made by Schummer and second by Hiller to approve the resignation from Joshua Toth. Voting: Yes - All.

Resignation from Public Works Helper - A Motion was made by Schummer and second by S. McCabe to approve the resignation from Collin Mach. Voting: Yes - All

Resolution 09-2024 – Schummer reported that Doug and Pamela (Emma) Voit’s home at 404 2nd St. was built before the ordinance for setbacks was adopted, which is 30 ft. and there setback from the road is 25 ft. The Voit’s are adding an addition to the front of the house and variance is for a 6 ft. overhang of the front entry/front porch. Schummer said it would not obstruct vision. She also mentioned that a Public Hearing was held and the Planning and Zoning Commission approved the variance and to move the request to Council for discussion. A Motion was made by Hiller and second by Schummer to approve Resolution 09-2024 adopting findings of Fact and Reasons for approval for variance application of Doug and Pamela (Emma) Voit. Voting: Yes - All

Resolution 10-2024 – Schummer reported that Jon Schabert/Schabert Construction would be building a twin home on the property at 315 2nd St. She reported that the building site meets all setbacks requirements (15 ft. on each side and 45 ft. in the back and 30 ft. in the front). Schummer mentioned that it needs a PUD (Planned Unit Development) because currently the property is a single family home and needs to split into two properties for the townhome, which there would not be center setback. A Public Hearing was held and the Planning and Zoning Commission approved of the build and to move the request to the Council for discussion. A Motion was made by S. McCabe and second by Hiller to approve Resolution 10-2024, a Planned Unit Development (PUD) to allow a twin home to be built on property. Voting: Yes - All

2024 Board & Equalization Hearing - A Motion was made by Schummer and second by Hiller to approve the Board of Appeal and Equalization Hearing for Monday, April 8, 2024 at 5:30 pm. Voting: Yes – All

Potential Residential Water Shut-off for Non-Payment - City Clerk Hodge informed Council that there are two households that are three months behind on their utility payment. A Motion was made by Schummer and second by Hiller would like to shut of water due to non-payment on Tuesday, April 12th. Voting: Yes – All

A Motion was made to adjourn at 6:04 pm by Hintgen and second by Schummer. Voting: Yes – All

Don McCabe, Mayor

Charles Hodge, City Clerk-Treasurer