

City of Cleveland
Minutes
Regular Council Meeting
Monday, March 6, 2023 @ 5:30 p.m.
205 4th Street, Cleveland, MN 56017

The regular meeting was called to order at 5:30 p.m. by Mayor Don McCabe, Council Members present: Tonya Schummer, Anne Hiller, Mark Hintgen, and Sarah McCabe. City Staff present: City Clerk-Treasurer Charles Hodge, Police Chief Randy Tiegs, and Head Bartender Julie O'Malley

Approval of Agenda – A Motion was made by Schummer and second by S. McCabe. Voting:
Yes - All

Approval of Minutes & Bills - A Motion was made by Hintgen second by Schummer. Voting:
Yes - All

Public Comment – No Public Comment

Police Report – The monthly report was presented and approved. Chief Tiegs gave an update on 315 2nd St. letting Council know that he and Attorney Moran have filed a complaint in Criminal Court on the property owner for public nuisance and other violations. Tiegs noted that the property owner did contact City Hall indicating he wanted to demolish the house within two weeks, and he was acquiring what type of permitting he needed and was referred to Corey Block (City Building Code Inspector).

The Chief has said that the city received three Defibrillators through a grant from the University of Minnesota and they are located in each Squad car, and one is at City Hall. The University and they will supply any pads and batteries that we need at no cost to the city, this also includes any maintenance.

Tiegs is working with the school for the Mock Crash which will be held on April 21st. Their tentative plan is to have by the water tower. Chief is asking for Councils approval to close Main St. from Hwy 99 to First St. from 8:00 a.m. to 2:00 p.m. A Motion was made by Schummer and seconded by Hiller to approve the closing of Main St. from Hwy 99 to First St. from 8:00 a.m. to 2:00 p.m.. Voting: Yes - All

Chief Tiegs informed Council that he had to let go of an Officer due to the recommendation from the City Attorney. He also mentioned that he has an ad for hiring a Part-time Police Officer.

Public Works Report – No Report

Liquor Report – O'Malley discussed this year's Erik Koskinen Concert and she went over the figures with Council. O'Malley wanted to know how much the city would like to contribute toward the concert. Scott Buckholtz said that he would be willing to contribute toward the concert by covering the expense of the tent. Mayor McCabe wanted to make sure that there is a backup plan in case of inclement weather. The Concert will be held on August 11th. A Motion was made by Hiller and seconded by S. McCabe for the city to contribute \$2,250.00 toward the Erik Koskinen Concert on August 11th. Voting: Voting – All.

O'Malley also brought up that she would like to have Comedy Show night at the Muni. The Comedian is Kevin Craft/Trapper Nation. The cost would be \$400.00 and the show would be on April 7th between 4 p.m. – 6 p.m. Some Council Members asked O'Malley to check with Kevin to see if he would be willing to do the show between 7 p.m. – 9 p.m.

During the report S. McCabe mentioned that she had received some complaints that were happening at the Muni. Those complaints will be looked at.

Building Official Report – 1 furnace replacement, 1 remodel

P&Z Report – No report

EDA Report – No report

Personnel Committee Report – No report

UNFINISHED BUSINESS

Update on Pickleball Court - Hodge mentioned that he received an email from Brian Phillips thanking the city for committing \$10,000 towards the development of the Pickleball Court at the school, however the Board has decided to not do Pickleball Courts.

Website to make Utility payments - Hodge found a program (Cash Management) through Hometown Bank to have automatic payments taken out from the residents account for their Utility payments for those who would like that option. This would not cost the city or the resident any fees. He also would like if anyone from Council would like to try it out automatic withdrawal before rolling it out to residents to ensure everything runs smooth. Hodge also mentioned that he would still like to have the city website updated along with options of paying by credit card and e-check as other payment options, however that would have a resident fee associated to this method of payments. Besides these new methods for residents to pay for their Utility payments they can still drop of the check in person as well as the drop box at City Hall. Taking credit cards over the phone will no longer be an option. A Motion was made by Hintgen and seconded by S. McCabe to approve the use of Cash Management system, updating the city website with new payment methods.

NEW BUSINESS

City sidewalk repair at 312 6th St. – Vickie Miller came in regarding repairing the city sidewalk in front of her home last June and she also mentioned that she was told by previous City Administrator that the city would not pay for the side walk repair and that is why she had it repaired when they were redoing her sidewalk that goes up to her front door. Mayor McCabe explained that if that was said that would be incorrect and Mayor also reminded Miller that we didn't have a Public Works pretty much all Summer. Council discussed about reimbursing Miller \$361.71 which is half of the cost city sidewalk repair. Council indicated that the reason for the reimbursement was because of City Staff changing and this situation slipping through the cracks

and no Public Works for most of the summer. Hiller stressed that this will not be a precedent for these types of situations going forward and that the City will need to be notified so the city can make repairs as needed. A Motion made by Hiller and second by Schummer to reimburse Vickie Miller \$361.71 for city sidewalk repair due City Staff turnover and this falling through the cracks and this will not set precedence going forward. Voting: Yes - All

A Motion was made by Hintgen and second by Schummer to approve Resolution 07-2023 Authorizing a connection to the City's water, sewer, and cost allocation of the same donations. Voting: Yes - All

A Motion was made by Schummer and second by S. McCabe to approve Resolution 08-2023 Accepting donations to the City.

Potential Residential Water Shut-offs for Non-Payment - Hodge indicated that we have one resident who has not paid there water bill after being sent letters of their past due amount. He continued to tell the Council that they have not paid their Utility bill since June 2022. The last letter of Affidavit was sent on February 1, 2023 with no response. The amount is currently due is \$1,010.85. A Motion was made by S. McCabe and second by Hintgen to shut off water on April 15, 2023.

Other Business – Hodge mention that he will be attending MCFOA Conference for City Clerks/City Administrators and will be out of the Office March 21st – March 24th. Gwyn will be at City Hall to assist residents.

Julie O'Malley came back to the meeting and informed Council that Kevin Craft is willing to change the time for Comedy Show on April 7th to 7 p.m. – 9 p.m. She also mentioned that she also checking into the complaints that were mentioned in the meeting.

A Motion was made to adjourn at 6:47 by Hintgen and second by Hiller. Voting: Yes – All

Don McCabe, Mayor

Charles Hodge, City Clerk/Treasurer