

City of Cleveland
Minutes
Regular Council Meeting
Monday, February 7, 2022 @ 5:30 p.m.
205 4th Street, Cleveland, MN 56017

The regular meeting was called to order at 5:30 p.m. by Mayor Don McCabe, Council Members present: Nancy Gens, Justin Schabert, Glenn Beer and Mark Hintgen. City Staff present: City Administrator Dan Evans, Interim City Clerk/ Treas. Gwyn Ploog, Public Works Superintendent Jared Holland and City Attorney Jason Moran.

Approval of Agenda—Moved the Cherry Creek Day Discussion to follow Public Comment and add Blue Sky Payment Options. Motion by Schabert/ Gens. Voting: Yes-All

A Motion was made by Hintgen / Schabert to approve the Minutes and Bills. Voting: Yes-All

Public Comment -- None

The Council welcomed Anne Hiller discussing the Cherry Creek Day plans. She inquired as to whether the remaining donations and funds would roll over from year to year in a fund earmarked for Cherry Creek Day. Fund accounting does not really allow funds to roll over, but perhaps it could become a Capital Outlay Fund. The Clerk will ask the auditors. The group asked for a budget of \$12,500. The council had previously allotted \$7,500. Motion by Hintgen/ Gens. Voting: Yes-All.

Police Report – Chief Tiegs was not present. The written report was presented to the council.

Public Works Report – Holland was present for the discussion. The extreme cold has caused several issues including water and sewer issues at City Hall. Hintgen did a walk through at the city shop. Cleaning issues were discussed and will be resolved.

Liquor Report – Gambling rent was \$5,218.65, which was the second highest all year. The yearly balances are looking promising to have a positive year-end balance, subject to auditors reporting. Gens stated that new tables and chairs are needed and that they are looking for sale prices.

Building Official Report – None

P&Z Report – None

EDA Report – Mayor McCabe stated that 2 parties have expressed interest in purchasing property for residential and commercial construction. Abstract work is being done to complete the final sale in the Village East area.

Personnel Committee Report – The position of City Clerk / Treas. will be opened up again for applications and reposted. The applicants during the first posting did not meet all of the needs at this time. The application process will run for 2 weeks, to Sunday February 20, 2022 at midnight, with review by the personnel committee the week of Feb. 21- 24. There will be a special council meeting on Thursday, March 3 at 5:30 p.m. to interview up to 4 applicants. Motion by Schabert / Gens. Voting: Yes – All.

OLD BUSINESS

The hiring of the new City Clerk / Treas. was discussed during the Personnel Committee Report.

The Revenue and Flow Report for the West Jefferson Sewer District was presented to the council. The estimated flow per year is significantly lower than predicted. Questions regarding monitoring the strength of the water sample as well as the flow were discussed. Some communities charge by strength as well. A question regarding an estimated number on the report was discussed and will be checked out.

300 Broadway St. boarding of the windows was discussed. Evidently the property has been broken into 3 time, therefore they covered the windows to prevent further damage. The owner will paint the coverings white to make them look better.

Radio Read Water Meters have been installed in all but 7 properties. One outside meter will be installed as soon as weather allows. The other 6 residents left to be connected have been contacted. Some have water quality issues with the city system, one has issues with having the battery operated reading unit in the house, and 2 residents won't respond. Motion by Schabert/Hintgen to send a letter to each party stating that their water will be shut off if they do not allow the meter to be installed by April 15, 2022. The city attorney shall look over the draft prior to delivery. The letter will be hand delivered by our police department and mailed. Voting: Yes – All.

NEW BUSINESS

Motion by Hintgen / Beer to approve Resolution #05-2022 accepting the donation from the American Legion Post #207. Voting: Yes – All.

Motion by Gens / Schabert to approve the Board of Appeal and Equalization Hearing for April 4, 2022 at 5:30 p.m. Voting: Yes – All

Motion by Hintgen / Schabert to add one connection to the West Jefferson Sewer District Parcel ID 13.430.0050 with SAC and WAC fees payable to the city. It is a divided non-compliant property with on grinder pump. Voting: Yes – All.

Jesse Samuelson of LJP was present regarding the proposed Spring Clean Up day. There will not be a curbside collection this year. It will be a drop site at a location yet to be determined. Garbage only will be collected, no appliances or mattresses. ID will be required for proof of residency. Motion by Schabert / Hintgen to approve the collection on May 7, 2022. Voting: Yes – All.

The Blue Sky \$60,000 invoice payment was discussed. 323 meters were installed. ARPA funds will be used towards the invoice and use \$20,000 that will be coming later this spring. Motion by Gens / Beer. Voting: Yes – All.

Motion by Schabert / Beer to adjourn at 6:50 p.m. Voting: Yes – All.

Interim City Clerk/ Treas.

Mayor