

City of Cleveland
Minutes
Regular Council Meeting
Monday, February 5, 2024 @ 5:30 p.m.
205 4th Street, Cleveland, MN 56017

The regular meeting was called to order at 5:30 p.m. by Mayor Don McCabe, Council Members present: Tonya Schummer, Mark Hintgen, Anne Hiller and Sarah McCabe. City Staff present: City Clerk-Treasurer Charles Hodge, Police Chief Randy Tiegs, Head Bartender Julie O'Malley and Public Works Director Casey Volk. Also in Attendance: County Commissioner Steve Rohlffing

Approval of Agenda – Schummer would like to add a monthly City Clerk report to the Agenda. A Motion was made by S. McCabe and second by Schummer to amend the agenda with the added City Clerk monthly report. Voting: Yes – All

Approval of Minutes & Bills – City Clerk Hodge found an allocation error that would be corrected. Schummer would like the January Special Meeting minutes reworded to reflect a pay increase for the current Public Works Helper and not the position itself. City Clerk Hodge will adjust the wording of the minutes. A Motion was made by Schummer and second by Hiller with the noted changes. Voting: Yes - All

Ron McCabe – Ron and his wife Gretchen own property that are in city limit that he would like to discuss. The McCabe's have 5.21 acres down on 7th Street that does not have access to water and sewer and wanted to talk about a couple of options that they have come up with.

Option 1: We would need to put a manhole at the property and bore a line up to Columbia Street and tie into the existing sewer, which Ron thinks it would be costly for the 5 acres that he would be developing.

Option 2: Ron said he spoke with the County and if the City were to allow that property to be split into parcels that could maintain an onsite septic system and then go by the regulations by the County for septic systems. That is shy of an acre and with 5.21 acres into about 5 buildable lots.

Option 3: Ron mentioned after talking with Mayor McCabe he has another 4.79 acres that is adjoining to the 5.21 acres that is not in city limits (old farm site) and annexing that into city limits, and doing the same as Option 2. Ron currently does not have plan on how everything would be split up and he thinks that farm buildings should be removed by this May.

Public Comment – No Comments

Reports:

Police Report – The report was presented and approved. Chief Tiegs presented the quote that he received for the body cameras that he requested back in November 2023. Tiegs mentioned that prices went up starting in 2024 and the current quote expires in March. The quote for the body cameras is \$6,676.00 and he would be using the remaining Public Safety Aid in 2023 to cover the cost. A Motion was made by Hintgen and second by McCabe to approve the quote for the body cameras. Voting: Yes – All

Chief said that the Police Department would be working with Cleveland School in doing the Mock Crash again this year which will be April 26th. Tiegs also mentioned that The German Lake Sportsman Association has an Ice Fishing Contest (which they cannot have on the ice) this coming Sunday, February 11th and they would to close Broadway Street between 3rd and 4th Streets from 12:30 pm to 3:00 pm to hold there ice fishing contest. A Motion was made by Hiller and second by Schummer to close Broadway between 3rd and 4th Street for the German Lake/Lake Jefferson ice fishing contest on February 11th. Voting: Yes – All

Public Works Report – Volk mentioned that there was a water main break on Columbia Street, which is now fixed. He is in the beginning stages on looking into doing a Columbia Street project in the next few years.

Liquor Report – Julie reported that the annual Muni inventory was done on January 1st and everything went well. She also mentioned the Muni also had their health inspection (report presented to Council). There were a few minor issues that were addressed, but overall the inspection went well and the Muni passed the inspection.

Building Official Report – Two permits for window replacement

P&Z Report – No report

EDA Report – No report

Personnel Committee Report – S. McCabe reported that there are four interviews that are scheduled for this Wednesday, February 7th for the Public Works Helper Position.

Clerk Report – City Clerk reported an update on Gwyn Ploog is phasing out and currently she stating that Gwyn has been phasing out, however there are things that are coming down the pipeline that I have never dealt with before and Gwyn will be helping me with those as well as any special projects. The Assistant City Clerk is also still learning and there are many firsts for her as well that Gwyn is helping her through. Gwyn currently has said that if Lynn or I are on PTO/Vacation that she would come in to fill in if she was able to make sure City Hall stays open.

Unfinished Business:

Resolution 07-2024 – A Motion was made by Schummer and second by S. McCabe to approve the amended The 2024 Fee Schedule. Voting: Yes –All

New Business:

Police Officer Hire - A Motion was made by S. McCabe and second by Schummer to hire the full time officer. Voting: Yes – All

LMCIT Liability Insurance Policy – City Clerk Hodge presented the Property and Casualty from The League of Minnesota Cities Insurance Trust for 2024 for \$53,441 with the current Excess Liability at \$2,000,000. Hodge presented Council with another quote if the City chose to increase the Excess Liability to \$3,000,000 for an additional \$1,481, which would bring the cost for the year to \$54,922. Mayor McCabe asked Hodge to check more into the increase. A Motion was made by Hiller and second by Schummer to approve the LMCIT Liability Insurance Policy for the current \$2,000,000 and the \$3,000,000 if the League verifies that we need to increase it. Voting: Yes – All

Resolution 05-2024 – A Motion was made by Hintgen and second by S. McCabe to accepting Donations to the City. Voting: Yes - All

Resolution 08-2024 – Currently under the Personnel Policy under Section IX: Benefits under Single Coverage Insurance the City currently pays 100% or \$750.00 of any single coverage plan, whichever is greater. If the plan is less than \$750.00, the difference will put into an HSA account at Hometown Bank in Cleveland, MN. Due to the insurance premiums going up the contributions to HSA have drastically been reduced with some putting in as low as \$24.97 each month in the account. A city employee told City Clerk Hodge that there was also a \$11.00 a month bank charge on the HSA account as well. He also mentioned that between what the City does for Family Coverage and Single Coverage is a difference of \$922.52 in the Family Coverage favor. Hodge asked Council if they would like to raise the max from \$750.00. Council discussed the single coverage health plan and decided not to pass the resolution and to keep the single coverage policy the way it is at this time; however, they would like Hodge to check further into the HSA account bank fees.

Resolution 06-2024 - A Motion was made to Schummer and second by Hiller calling for Judges for Presidential Nomination Primary Election. Voting: Yes – All

City Hall 2024 Summer Hours – City Clerk Hodge would like to do Summer hours again for 2024. The proposed hours would be Monday – Thursday 7:30 am to 5:00 pm and Friday 8:00am to Noon. The hours would start the week of May 19th and would end on September 27th. The normal hours Monday – Friday 8:00 am to 4:30 pm would to start Monday, September 30th. A Motion was made by Schummer and second by S. McCabe to approve the 2024 City Hall Summer Hours as noted by Hodge. Voting: Yes – All

A Motion was made to adjourn at 6:43 pm by Schummer and second by Hiller. Voting: Yes – All

Don McCabe, Mayor

Charles Hodge, City Clerk-Treasurer